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**Ceremony Planning Form**

Client Name \_\_\_\_\_

Phone # \_\_\_\_\_

Event Date \_\_\_\_\_

Please fill out this form and send it back 1 week prior to the ceremony date. We will call you to confirm all specifics.

Ceremony Location \_\_\_\_\_ Wireless System \_\_\_\_\_

Type of Microphones Needed \_\_\_\_\_ Mic stand \_\_\_\_\_

Ceremony Start Time \_\_\_\_\_

Songs when guests arrive \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Bridal Party Entrance Song \_\_\_\_\_

Bride or Groom Entrance Song \_\_\_\_\_

Other, Should we provide microphones or mic instruments, acoustic acts, vocalists etc...

\_\_\_\_\_

Exit Song \_\_\_\_\_

Song when guests exit \_\_\_\_\_